



# SYTHWOOD

## PRIMARY & NURSERY SCHOOL

Be ready | Be safe | Be respectful | Be your best

11<sup>th</sup> December 2020

Dear Parents and Carers

### **BREAKFAST CLUB OPENING 4<sup>TH</sup> JANUARY 2021**

We are pleased to confirm that our breakfast club will re-open on Monday 4<sup>th</sup> January 2021 for children aged between 3 and 11, offering high quality childcare from 7:45am to 8:45am each day during term time. The cost of each session is £4.75 which includes a healthy breakfast of cereal, toast, fruit and yoghurt, with a drink of either milk or water.

We have reviewed our terms and conditions in readiness for our re-opening and to take account of additional measures that we are required to have in place due to Covid-19. The full terms and conditions are attached for your reference. **Please note that all bookings must be made half termly in advance and paid for in full in advance.**

#### Covid-19 measures:

- Please note that in using the breakfast club, children will belong to two distinct school bubbles: their year group and the breakfast club. This means that, in the event of a positive case in either breakfast club or their year group, they would need to self-isolate if identified as a close contact.
- The school's risk assessment has been updated to accommodate the breakfast club bubble and is available on the school's website.
- All cleaning and hygiene measures set out in the school's risk assessment for year group bubbles will apply to the breakfast club bubble.
- The school reserves the right to refuse entry if we believe a child is displaying Covid symptoms.
- The school is unable to refund breakfast club bookings that cannot be taken for covid-related reasons, including for self-isolation of households or because a child is a close contact of a positive case.

**Please read the terms and conditions carefully** as we have also made some changes to our bookings procedure, arrangements for payment, and expectations for access to the club.

#### Booking a place:

If you wish to book a place for your child at breakfast club for the period from 4<sup>th</sup> January 2021 to 12<sup>th</sup> February 2021, **please sign the parent agreement to the terms and conditions and return this to the office as soon as possible and no later than Wednesday 16<sup>th</sup> December 2020, along with a completed booking form (attached).** As set out in the terms and conditions, you will then receive confirmation of a provisional booking and a request to pay for the sessions using our Scopay system. **Your booking will remain provisional until full payment has been received** or, if no payment has been received within three working days, the booking will be released and reallocated.

We appreciate that the lack of an after school club is causing difficulties for some parents. We would like to reassure you that it is our intention to explore all possible options regarding this and we will write to you next week with an update on our plans.



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If you have any questions regarding this, please contact the main office in the first instance on 01483 770063.

Kind regards

*Matheson*

**NICOLA MATHESON**  
**HEADTEACHER**